



## **Proposed Transportation Group operating procedures – Consultation feedback and recommended changes**

### **1. Introduction**

The Transportation Group's National Committee intends to update and revise the Group's current Rules and modify them to become Operating Procedures. Changes are required due to the transition of IPENZ to Engineering NZ, of which the Group is a Technical Interest Group, and also to formally update the Group's processes to match current activities.

The National Committee will present the revised Operating Procedures for a vote at the AGM at the annual conference in Queenstown in March, given this is the opportunity for the largest number of members to be present and therefore take part in a discussion and vote. It is expected that proxy votes for members unable to be present will be also be called for.

This report summarises the origins of the recommended changes, feedback received to date and the final recommended operating procedures. A copy of the recommended Operating Procedures is attached to this report. A copy of the previous Rules is available for comparison here:

<http://www.transportationgroup.nz/members/rules.htm>

### **2. Summary of rationale for changes**

The proposed changes were developed by the National Committee to address a range of issue for the Group. These are outlined below:

- Updating the Group name to the Transportation Group NZ, as part of our wider rebranding and recognising that IPENZ has changed its name to Engineering New Zealand
- Updating the Group purpose to be broader than the previous engineering focus, recognising our Group's current range of interest areas
- Removing the distinction between Group members with or without full membership of Engineering New Zealand (i.e. MIPENZ) as this is increasingly irrelevant for Group purposes
- Removing the requirement for the National Committee Chair or Vice-Chair to be a full member of Engineering New Zealand (though they must still have Group experience and be nominated from within the Group to be eligible)
- Updating the way the National Committee can use co-opted members, to reflect the way it now operates
- Confirming that the AGM is to be held at the annual conference, when we can get the greatest number of members together
- Giving branch committees flexibility in how they establish themselves, given the difficulty many branch committees have in gathering their members
- Other minor changes reflecting the way the National Committee or membership currently operates.

Engineering NZ was consulted on the proposed changes, acknowledged the need for changes and recommended some specific wording, which has been included. In particular, Engineering NZ recommended that the previous Rules be changed to Operating Procedures, to avoid confusion with Engineering New Zealand's Rules. As a Technical Interest Group, members of the Transportation Group remain bound by code of ethics of Engineering NZ, as well as the Rules.

### **3. Summary of feedback**

Responses to the proposed changes were sought from members from February 14<sup>th</sup> to March 2<sup>nd</sup> for informal feedback. Ten responses were received, of which nine were supportive and three of these made suggested minor amendments. Where possible, these have been crafted into the final recommended version attached to this report. The suggestions primarily related to additions to the Group purpose.

The negative feedback opposed changes to the classes of membership (removing the Affiliate membership) and a perceived distancing of the Group from Engineering NZ. As noted above, Engineering NZ was consulted on the proposed changes, and the Group remains under the Rules of Engineering NZ.

### **4. Recommendation**

It is recommended that the proposed Group operating procedures attached to this report be adopted as a replacement of the existing Group Rules, with immediate effect.

Signed,



Daniel Newcombe  
Transportation Group National Committee member  
5<sup>th</sup> March 2018